

1 TRIM

Make your document size be the final **TRIM** size of 2x3.5

2 SAFE

All important text/information needs to be within this area.

3 BLEED

If you have elements that go all the way up to the edge of the TRIM size (such as a block of color, or a photo), you will need to provide **BLEED**.

Set document margins (or draw guides) for the **BLEED** area to be .125in **BEYOND** the **TRIM**.

TOP: -0.125in
LEFT: -0.125in
BOTTOM: 3.625in
RIGHT: 2.125in