

Please delete template layer before saving and submitting file.

1 TRIM

Make your document size be the final
TRIM size of **5 inches x 7 inches**

2 SAFE

All important text/information needs to be within this area.
Set document margins (or draw guides) for the **SAFE** area to be
0.3 inches in from trim

TOP: 0.3 inches

LEFT: 0.3 inches

BOTTOM: 6.7 inches

RIGHT: 4.7 inches

Final size of **SAFE** area would be **4.4 inches x 6.4 inches**

3 BLEED

If you have elements that go all the way up to the edge
of the **TRIM** size (such as a block of color, or a photo), you will
need to provide **BLEED**. Set document margins (or draw guides) for the
BLEED area to be .125 inches **BEYOND** the **TRIM**.

TOP: -0.125 inches

LEFT: -0.125 inches

BOTTOM: 7.125 inches

RIGHT: 5.125 inches

Final size of **BLEED** area would be **5.25 inches x 7.25 inches**

Be sure to export PDF with crop marks and 1/8" bleed.