BACK

FRONT

1 **TRIM**

Make your document size be the final **TRIM** size of 11x17in

2 **SAFE**

All important text/information needs to be within this area. Set document margins (or draw guides) for the **SAFE** area to be 0.3in.

TOP: 0.3in
LEFT: 0.3in
BOTTOM: 10.7in
RIGHT: 16.7in

Final size of **SAFE** area would be **16.4in x 10.4in**

3 **BLEED**

If you have elements that go all the way up to the edge of the TRIM size (such as a block of color, or a photo), you will need to provide **BLEED**. Set document margins (or draw guides) for the **BLEED** area to be .125in **BEYOND** the **TRIM**.

TOP: -0.125in
LEFT: -0.125in
BOTTOM: 11.125in
RIGHT: 17.125in

Final size of **BLEED** area would be **17.25in x 11.25in**

FOLD